North Shore Schools Board of Education Regular Meeting Minutes October 24, 2019

The meeting was called to order by President Sara Jones at 7:00 p.m. in the Sea Cliff School Auditorium. Present were Trustees Commander, Galati, Ludmar, Madden, and Vizza. Trustee Russo was not present for executive session. Also present Superintendent Peter Giarrizzo, and Assistant Superintendents Olivia Buatsi and Christopher Zublionis.

At 7:00 p.m. on motion of Trustee Galati and seconded by Trustee Vizza and all in favor, the Board moved to convene an executive session in the Principal's Office to consider matters leading to the appointment of a particular person or persons.

At 7:50 p.m. on motion of Trustee Ludmar and seconded by Trustee Madden and all in favor, the Board moved to come out of executive session and resumed the regular meeting in the auditorium. Trustee Russo was present for public session. There were approximately 40 people in the audience.

## Pledge of Allegiance

President Jones led the audience in the Pledge of Allegiance.

## **Hearing**

Dr. Giarrizzo explained that the District is required to have a safety and emergency management plan. In August a hearing was scheduled in order to have a plan in place at the beginning of the school year, however the District then received guidance from the State that the plan would need to include an MOU with all safety and security personnel. The plan now includes executed Memorandum of Understandings from all safety and security personnel. Prior to adoption of the plan there is a requirement for a hearing to give residents the opportunity to comment or ask questions.

President Jones opened the floor for comments from the public on the Safety & Emergency Management Plan only. With no comments or questions from the public, the hearing was closed at 7:55 p.m. The plan will be placed on the agenda of November 7<sup>th</sup> for adoption.

# **Board of Education Recognition**

Dr. Giarrizzo introduced Coordinating Council co-president Natasha Gordon who, on behalf of all the parent organizations, was there to honor and recognize members of the Board of Education. She gave a brief explanation of the role of Trustees and thanked the Board for their service. The evening started with a performance by a High School Cello Quartet under the direction of Jason Domingo, and comprised of senior cellists Isabella Ham & Sierra Hiner, and junior cellists Katherine Hunt & Christina Goslin. Next Ms. Gordon introduced each principal from the five buildings who, along with student representatives, presented the Trustees with gifts created by students. There was then a brief pause in the meeting for refreshments.

On motion of Trustee Commander and seconded by Trustee Ludmar and all in favor, the Report of the SGO was moved up on the agenda.

# **Report from the SGO**

SGO co-presidents, Christian Genet and Sam Scordo reported on events and activities at the high school. Sam Scordo thanked the Board for everything they do for the students and community of North

Shore. He reported that the last 2 weeks were very eventful. Last Friday the pep rally was held, and with the help from the PTO they were able to have a DJ for it. The theme was more of a sports night like event with all sports teams being recognized; it was very successful. Christian Genet reported that Homecoming was a huge success. The SGO funded spirit gear for fans in the bleachers which added to the excitement of the crowd.

## **Approval of Minutes**

On motion of Trustee Ludmar and seconded by Trustee Russo and all in favor, the minutes of October 10, 2019 were approved.

#### **Report of the Superintendent**

Dr. Giarrizzo thanked the Board for their hard work and support of teaching and learning in North Shore and expressed his gratitude to each of them on behalf of the Viking faculty, staff, administration, and student body. Dr. Giarrizzo reported that Homecoming was a major success. The event had new energy, it was a great weekend for all the Viking teams and he extended his thanks to the Booster Club for their hard work and dedication to the athletic program. He reported that a combined 60 volunteers from the community and staff have applied to participate on one of the many district committees. The requests will be sorted through next week and committee members will be contacted. Dr. Giarrizzo has been meeting with various constituencies about the bond. He reported that attendance has been light, but overall positive. He went on to say that there are still plenty of opportunities to meet, including bus tours, building tours, and community forums; check the website for information, or call him for more information. As discussed, the plan is a tax neutral one. Next he noted that this week is Red Ribbon Week. He expressed his appreciation to the principals, teachers, students, and our collaboration with NS-CASA for their hard work. Finally, he welcomed Directors Devra Small and Julie Ritter who will be speaking tonight about the literacy review that was conducted last year and plans to understand the commendations as well as implement the recommendations to strengthen the K-12 program.

#### **Regular Business**

# Literacy Review

Directors Julie Ritter and Devra Small, along with Assistant Superintendent Dr. Christopher Zublionis, presented the report from the recent review on literacy. As background it was noted that an audit of the K-12 literacy program was conducted through consultation with Dr. Mia Hood. Prior to selecting Ms. Hood, Ms. Ritter and Ms. Small worked with stakeholders through the school community to develop questions for the review which were included in an RFP. This process led to the selection of Dr. Hood via a recommendation from Harvard University. The review process involved classroom observations, interviews of students, teachers and administrators, the analysis of student work and classroom environment artifacts and the evaluation of assessments. The audit was focused on the following questions: Common Outcomes, Tailored Instructions, Choices; Integration, Collaboration, Assessments; Teachers College Reading & Writing Project; Closing Gaps; Goal-Setting and Personal Growth; Research; Time & Resources. The findings from the audit highlighted strengths and weakness/areas of focus. Ms. Ritter and Ms. Small reviewed them as follows. Strengths • Common Outcomes, Tailored Instruction, Choices: Integration of Library w/Literacy/ELA, Consistency of workshop model, students engage w/reading/writing that interests them; • Integration, Collaboration, Assessments: Richly & systematically embedded SVOs, command of genre features and techniques (surpassing exemplars) command of academic language, syntax, style,& selection and analysis of evidence (surpassing exemplars at higher achievement levels); • Teachers College Reading & Writing

Project: Command of academic language, syntax, style & selection and analysis of evidence (surpassing exemplars at higher achievement levels); • Closing Gaps: High pass rates on standardized tests, gaps in reading levels are narrow and decrease as students move through the grade levels; • Goal-Setting & Personal Growth: Emphasis on student autonomy, agency and independence, use of goal-setting & reflection tools; • Research: Informed opinions on societal issues, assessment of reliability of sources & openness to differing perspectives, K-12 vertical alignment of NS researched argument writing curriculum; • Time & Resources: The 9<sup>th</sup> grade research labs create a culture of inquiry, the HS writing center increases student capacity for both autonomy and collaboration. Findings in the Areas of Focus Common Outcomes, Tailored Instruction, Choices: Conflation of common inputs with common outcomes (transferable skills), conflation of common assessments with common outcomes (transferable skills); • Integration, Collaboration, Assessments: Grammar and mechanics, explicit SVO instruction and assessment; • Teachers College Reading and Writing Project: Continue to leverage opportunities for MS-HS collaboration and for inter-school visitations; • Closing Gaps: same recommendation as research; Goal-Setting and Personal Growth: Common definition and effective qualities of a reading or writing goal; • Research: over-reliance on databases, skills of students at low end of grade level-selecting and analyzing evidence, deconstructing a claim into discrete categories; • Time & Resources: Need for more time for certain aspects of literacy program, in the elementary school day, with 32 teachers interviewed, there were 15 teachers who commented that it is hard to "fit it all in" during the day.

Ms. Ritter and Ms. Small then reviewed their action plans from the recommendations for both the elementary schools and the middle and high schools. The following action plan for the elementary level: •Promote student growth by assessing student work relative to intended outcomes to inform instruction: study student work samples for progress toward desired outcomes, plan next instruction moves, use Teachers College staff developers to help support this work, and follow up with coaching. Improve implementation of the grammar/mechanics curriculum: model and plan how to integrate grammar and mechanics into daily writing instruction, and use PD sessions and coaching support to do so. •Focus on student voice and choice within the classroom: implement curricularly embedded, explicit teaching of SVO's, implement grade 2 Capstone Project, explore goals and goal-setting and look for opportunities to support student voice and choice within each classroom. •Study the students' experience of the elementary schedule: shadow student for the day to see their "lived experience", time-stamp activities during the day. For the middle and high schools the action plan includes secondary ELA teacher PD Group loops "research—plan—experiment—feedback". • Student acquisition and retention of transferable 21<sup>st</sup> Century skills Fluid, flexible and lasting learning: conflation of common assessments with common outcomes, explicit SVO instruction and assessment. •Autonomy, agency and independence (Goal-setting, Reflection & Feedback): common definition and effective qualities of reading or writing goal, relationship of feedback to goal-attainment, relationship of metacognition to goal-attainment. •Informed, responsive, and deliberate instruction (LASW Protocol): Conflation of common inputs with common outputs, grammar & usage, MS/HS collaboration, over-reliance on database, skills of students at low end of grade level-selecting & analyzing evidence, deconstructing a claim into discrete categories.

Trustee Galati said he appreciates the point of transferring skills on the secondary level but wonders how interdisciplinary skills will be implemented to other areas; will they be working interdepartmentally to foster the work or will they start with the English department. Ms. Ritter explained it is difficult on the high school level because teachers do not share the same students and don't have time off to collaborate. She went on to say, in terms of transference, there is more work to do there. In the writing center there is that flexibility the writing center has pushed into other classes. She said it is important for kids to understand that they can be writers in other classes. She further noted that the Common Core Next Generation Learning Standards has literacy standards in technology, math and social studies which need to be embraced and brought into instruction.

Trustee Madden asked how they went about choosing which teachers and students were interviewed and what student work was chosen for the artifacts. Ms. Small explained they tried to get a wide variety of perspectives; teachers were asked for a range of levels so not just the top exemplars were used. There was a wide variety of backgrounds and walks of life for students who were interviewed. Also they did not just want teachers interviewed who were the most enthusiastic of the reading and writing approach, but also those who were a bit critical of it; they were looking for honesty so they could learn from it. Ms. Ritter explained that there are several binders of student work if any Trustees would like to look through what was not sent along with the backup for the meeting.

Trustee Russo said she felt that closing the gap between general and special education students was not addressed much in the presentation, which is a focus of the board. She asked what type of analysis was done with the special education population during the review and if the analysis indicated whether the program does or does not work with this group of students, or whether we are closing the gap. Ms. Small responded part of the work did include special education interviews, among which were ILC, ICT and other students with special needs; Dr. Hood had this data to work with as part of the review. In terms of work samples done, they were all anonymous. Ms. Small went on to say Teacher's College is not a program as much as it is a model of staff development and how to implement a reading and writing workshop; if done effectively teachers are tailoring it so students are practicing it on their own. It is designed to work with students individually. Data is analyzed to see if a student is struggling and what specific intervention would be most effective to close that gap. Dr. Zublionis added one important piece is the STAR assessments that they are working on which is data that is very efficiently collected and gives precise information that is then easy to use by teachers on specific standards. This is used to also progress monitor in small ways and will enhance that gap closing work. In addition, the RTI/AIS task force work that is being done is really looking at how we are progress monitoring all students for remediation and enrichment so we are consistent across the 3 buildings and into the secondary schools. Ms. Ritter added that she is working with Mr. Dennis looking at the AIS model. They would like to make staffing more aligned with grade level so teachers can work with students on one grade level. They just finished administration of STAR assessment which will give more data. All of the different data points will give objective data to act upon. Dr. Zublionis added, in the K-12 student achievement reports they will delve further into the gap closing issue.

Trustee Ludmar was pleased to see the focus on time, or the lack of time, as identified by teachers on the elementary level. He would like to see a focus on creating life-long lovers of reading as an outcome. He asked if the review looked at economic obstacles and how English language learners are responding to the reading and writing workshop. He wondered if that was broken out in the data. Ms. Small responded ENL students were included in the process and in student work samples and were interviewed as well. She also noted that ENL teachers attend workshops and PD in literacy and they have done some specific work tailored to how to meet the needs of children who struggle. There are also specific materials for ENL teachers on how to vary some materials to meet student needs. Trustee Ludmar commented it was encouraging to see the gaps closing as they progress through our K-12 progression. Dr. Zublionis added he believes in the K-12 student achievement reports to talk about gap closing and feels some of these questions will be captured in those reports.

Trustee Russo said she understands how the workshop model works. She has received some feedback on both the teacher level and the parent and student level who have expressed some frustration on the Teachers College model. She went on to say gap closing is one of our goals and she is looking for more specifics in that area. She is hoping that when they receive the data from the STAR assessments there will be more detail on how we are going to close those gaps. Dr. Zublionis said he thinks when the humanities report on student achievement is done in January that will be addressed.

He went on to say part of the reason for the shift to the K-12 report instead of a building by building report is so there will be a longitudinal line about how that is working and where the goals should be.

## **Comments from the Public**

There were no comments from the public.

On motion of Trustee Galati and seconded by Trustee Russo and all in favor, it was: <u>Personnel</u>

## Leave of Absence for Child Rearing Purposes - Certified

BE IT RESOLVED, That the Board of Education of the North Shore Central School District hereby approves a leave of absence for child rearing purposes for Angela Torrance, Teaching Assistant, effective November 25, 2019 through January 31, 2020

## Approval of Family Medical Leave

BE IT RESOLVED that the Board of Education of the North Shore Central School District hereby approves an unpaid Family and Medical Leave Act ("FMLA") leave of absence for a period of twelve (12) weeks that will run concurrently with any available paid leave for employee, Julie Lyons, Teacher, that includes the period of September 4, 2019 through November 22, 2019

BE IT RESOLVED that the Board of Education of the North Shore Central School District hereby approves an unpaid Family and Medical Leave Act ("FMLA") leave of absence for a period of twelve (12) weeks that will run concurrently with any available paid leave, for Debra Minicozzi, Teacher, that includes the period of October 7, 2019 through January 24, 2019

BE IT RESOLVED that the Board of Education of the North Shore Central School District hereby approves an unpaid Family and Medical Leave Act ("FMLA") leave of absence for a period of twelve (12) weeks that will run concurrently with any available paid leave, for Stephanie Mack, Teacher, that includes the period of September 25, 2019 through December 20, 2019

# Increment for Advanced Study – Certified

BE IT RESOLVED, That the Board of Education of the North Shore Central School District hereby approves an increment for advanced study for Kristen Nersesian, Mathematics, from Step 3 of the MA salary schedule to Step 3 of the MA+15 salary schedule, effective September 1, 2019

# Regular Substitute (Leave Replacement) Appointments - Certified

BE IT RESOLVED that the Board of Education of the North Shore Central School District hereby approves a regular substitute (leave replacement) appointment for Michele Aweh, LOTE, on Step 4 of the MA salary schedule, effective October 17, 2019 through October 25, 2019

BE IT RESOLVED that the Board of Education of the North Shore Central School District hereby approves a regular substitute (leave replacement) appointment for Katherine Boehm, Teaching Assistant, on Level II of the Teaching Assistant salary schedule, effective October 17, 2019 through February 7, 2020

BE IT RESOLVED that the Board of Education of the North Shore Central School District hereby approves a regular substitute (leave replacement) appointment for Wendy Bruno, Special Education, on Step 1 of the MA salary schedule, effective October 17, 2019 through November 8, 2019 BE IT RESOLVED that the Board of Education of the North Shore Central School District hereby approves a regular substitute (leave replacement) appointment for Russell Cohen, Special Education, on Step 1 of the MA salary schedule, effective October 17, 2019 through December 6, 2019

BE IT RESOLVED that the Board of Education of the North Shore Central School District hereby approves a regular substitute (leave replacement) appointment for Jacqueline Marconi, Speech, on Step 3 of the MA salary schedule, effective October 17, 2019 through October 30, 2019

#### Resignation for Retirement Purposes Non-Certified

BE IT RESOLVED, That the Board of Education of the North Shore Central School District hereby accepts the resignation for retirement purposes from Mary Jo Chaputian, School Nurse, effective January 27, 2020

# Change of Title – Non-Certified

BE IT RESOLVED, That the Board of Education of the North Shore Central School District hereby approves a change in title, with no change in salary, for Lisa Papalia from Cook Manager to School Lunch Manager, effective November 1, 2019

## Resignation – Non-Certified

BE IT RESOLVED, That the Board of Education of the North Shore Central School District hereby accepts the resignation of Thomas J. Salerno, Part-time Cleaner, effective October 18, 2019

BE IT RESOLVED, That the Board of Education of the North Shore Central School District hereby accepts the resignation of Vincent Falsitta, Part-time Security Officer, effective November 1, 2019

#### Appointments – Non-Certified

BE IT RESOLVED, That the Board of Education of the North Shore Central School District hereby approves the provisional appointment for Bonnie Small, Senior Typist Clerk, on Step 13 of the Senior Typist Clerk salary schedule, effective November 1, 2019 with a 26-week probationary period

BE IT RESOLVED, That the Board of Education of the North Shore Central School District hereby approves the appointment of Beatrice Galati, Teacher Aide at Glen Head Elementary School, effective October 22, 2019

BE IT RESOLVED, That the Board of Education of the North Shore Central School District hereby approves the appointment of Lisa Cantatore, Teacher Aide (part-time) at Sea Cliff Elementary School, effective October 28, 2019

BE IT RESOLVED, That the Board of Education of the North Shore Central School District hereby approves the appointment of Ana Perez-Billinghurst, School Monitor (part-time) at Glenwood Landing Elementary School, effective October 28, 2019

#### Approval of Additions to the Per Diem Substitute List

BE IT RESOLVED, That the Board of Education of the North Shore Central School District hereby approves the addition of the following per diem substitutes:

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John Lennon	Teacher Substitute
Stefanie Marx	Teacher Substitute
Logan McGinn	Teacher Substitute

Evan Miller	Teacher Substitute
Evmilia Orsino	Teacher Substitute
Jennifer Unger	Teacher Substitute
Edyta Sadowski	School Nurse Substitute
Jerry Temperino	Cleaner P/T Substitute
Maria Thomaidis	School Monitor Substitute

## Approval of Student Workers

BE IT RESOLVED, That the Board of Education of the North Shore Central School District hereby approves the following student workers: Juliana Forsander Sarah Moran

#### Approval of Extra-Curricular Activity Coach

BE IT RESOLVED, That the Board of Education of the North Shore Central School District hereby approves the following extra-curricular activity coach:

High School Clubs - Level 3	Advisor	Step
Technology	Anthony Facchini	1
Clubs - Level 2		
Chess Club	Kristen Nersesian	1
Microbes and Anatomy	Janice Chen	1
Clubs - Level 1	Advisor	Step
Book Club	Donna Rice Dennis McEvoy	1 1
High School Clubs - Level 1	Advisor	Step
C.H.A.T. (Conversations Happening about Today)	Melanie Grimshaw Casey Turk	1 1
Woodworking	Anthony Facchini	1
Middle School Publications		
Newpaper	Diane Vestuto Jessica Donovan	1 2
Dramatics		
Vocal Musical Director	Brian Messemer	1
Choreogrpaher	Simone Kuranishi	1

Elementary Schools Clubs - Level 3		
(SC) Miles Ahead Running Club	Anne Marie Burden	1
Design Squad	Adrien Kaye**	1
CAD	Ryan Bridgwood**	1
STEAM Fair (DW)	Mojdeh Hassani* (SC) Elizabeth Goodstone*(GWL) Tina Whyte* (GH) & Brynn D'Amico* (GH)	1 1 1 1
Clubs Level 2		
(GH) 5 <sup>th</sup> Gr Shared Inquiry Book Club	Jonathan McCrum	1
Clubs Level 1		
(GH) 4th Grade Math Club	Brynn D'Amico	1
(GH) Math Olympiad	Kevin Cherry	2
(SC) Global Connections Club	Victoria Bader Lisa Daly	1 1
(GH) After School Sports	Lauren Gotta	2
(GWL) Math Olympiad	Darlene Skaee	1
*replacing advisors approved on October 10 <sup>th</sup>	**Previously approved as co-advisors	
Coaches	Advisor	Step
Intramurals	Erica Granieri Stephen Carr	1 1
Athletic Supervision		
Sharon Morello Stephen Carr		

On motion of Trustee Russo and seconded by Trustee Madden and all in favor, it was: <u>Approval of Budget Transfers</u>

BE IT RESOLVED, that the Board of Education of the North Shore Central School District hereby approves budget transfers in the amount of \$86,000 to cover grant funds to professional development and special education nurses required by IEPs, effective October 24, 2019

On motion of Trustee Ludmar and seconded by Trustee Commander and all in favor, it was: Approval of Resolution Authorize the Destruction of Ballots From Previous Elections

BE IT RESOLVED, that pursuant to Education Law §2034(6)(b), the Board of Education of the North Shore Central School District hereby authorizes the District Clerk to unseal and open the ballot box and to destroy all of the ballots cast, spoiled and unused in the school district elections and budget votes of May 17, 2016, May 16, 2017 and May 15, 2018

On motion of Trustee Ludmar and seconded by Trustee Russo and all in favor, it was: Approval of Change Orders

BE IT RESOLVED, That the Board of Education of the North Shore Central School District hereby approves change order #1 from Ultimate Power, Inc. for HAVC upgrades at Glenwood Landing Elementary School, in the amount of \$8,649 (deduction)

BE IT RESOLVED, That the Board of Education of the North Shore Central School District hereby approves change order #1 from Ultimate Power, Inc. for HAVC upgrades at Glen Head Elementary School, in the amount of \$20,000 (deduction)

On motion of Trustee Commander and seconded by Trustee Vizza and all in favor, it was: <u>Approval of Amendment to an Agreement Between The North Shore CSD and Judy Leibowitz</u> BE IT RESOLVED, That the Board of Education of the North Shore Central School District hereby approves an Amendment to an Agreement between the School District and Judy Leibowitz, to provide Special Education Itinerant Services for students attending the Greenvale School at group session rates as per the terms and conditions set forth in the attached amended agreement during the period July 1, 2019 through June 30, 2020; and

BE IT FURTHER RESOLVED, that the Board of Education hereby authorizes the President of the Board of Education to execute the necessary documents to effectuate said Agreement on behalf of the Board of Education

On motion of Trustee Vizza and seconded by Trustee Madden and all in favor, it was: <u>Approval of Amendment to an Agreement Between The North Shore CSD and Marilyn Mucciolo</u> BE IT RESOLVED, That the Board of Education of the North Shore Central School District hereby approves an Amendment to an Agreement between the School District and Marilyn Mucciolo, to provide Special Education Itinerant Services for students attending the Greenvale School at group session rates as per the terms and conditions set forth in the attached amended agreement during the period July 1, 2019 through June 30, 2020; and

BE IT FURTHER RESOLVED, that the Board of Education hereby authorizes the President of the Board of Education to execute the necessary documents to effectuate said Agreement on behalf of the Board of Education

On motion of Trustee Vizza and seconded by Trustee Madden and all in favor, it was: <u>Approval of Agreement Between The North Shore CSD And The Locust Valley CSD</u>

BE IT RESOLVED, That the Board of Education of the North Shore Central School District hereby approves an Agreement between the School District and the Locust Valley CSD to provide instruction and services set forth in the IEP of those resident students attending the Locust Valley CSD as per the terms and conditions set forth in the attached agreement during the period July 1, 2019 through June 30, 2020; and

BE IT FURTHER RESOLVED, that the Board of Education hereby authorizes the President of the Board of Education to execute the necessary documents to effectuate said Agreement on behalf of the Board of Education

On motion of Trustee Russo and seconded by Trustee Vizza and all in favor, it was: Approval of Agreement with Chakira-Iliana Doherty a/k/a Sew Theatrical

BE IT RESOLVED, That the Board of Education of the North Shore Central School District hereby approves an Agreement between the School District and Chakira-Iliana Doherty a/k/a/ Sew Theatrical, to provide costume rentals and costumer consultant services during the period November 1, 2019 through November 24, 2019, in connection with the High School Fall 2019 production of "The Government Inspector", at a fee of not to exceed \$3,675, as per the terms and conditions set forth in the attached agreement; and

BE IT FURTHER RESOLVED, that the Board of Education hereby authorizes the President of the Board of Education to execute the necessary documents to effectuate said Agreement on behalf of the Board of Education

On motion of Trustee Commander and seconded by Trustee Ludmar and all in favor, it was: <u>Approval of Agreement with The Coalition for a Drug Free North Shore a/k/a North Shore Coalition</u> <u>Against Substance Abuse (NSCASA)</u>

BE IT RESOLVED, That the Board of Education of the North Shore Central School District hereby approves an Agreement between the School District and The Coalition for a Drug Free North Shore a/k/a North Shore Coalition Against Substance Abuse (NSCASA) to provide the School District with informational presentations and programs concerning substance abuse to be scheduled and coordinated with the School District during the period July 1, 2019 through June 30, 2020; and

BE IT FURTHER RESOLVED, that the Board of Education hereby authorizes the President of the Board of Education to execute the necessary documents to effectuate said Agreement on behalf of the Board of Education

On motion of Trustee Vizza and seconded by Trustee Ludmar and all in favor, it was:

Approval of Special Education Services (IEP)

BE IT RESOLVED, That the Board of Education of the North Shore Central School District hereby approves special education services (IEP) as recommended by the Committee on Special Education (CSE)

# **Comments from the Public**

There were no comments from the public.

# Old Business

Trustee Ludmar asked that the schedule for budget discussions be clarified. Dr. Giarrizzo explained that he has not scheduled when each section of the budget will be discussed, however each subsequent meeting after the initial presentation of the budget will be budget discussions up until the adoption of the budget.

# New Business

There was no new business discussed.

# Adjournment

At 9:35 p.m. on motion of Trustee Russo and seconded by Trustee Madden and all in favor, the meeting was adjourned.

Elizabeth Ciampi District Clerk